

National Criminal History Record Check

Please read!!

The State of Oklahoma is now requiring all schools to do a National Criminal History Record Check on all new employees. The cost of the national record check will be \$45.00. If you would like to **substitute teach** within our district, you will need to provide us with a money order or cashiers check made payable to the OSBI for \$45.00. If you have applied as a substitute teacher at another school district and have already had a background check done ***THIS YEAR*** please let us know so we can request a copy of the background check and save you an additional \$45.00.

NO SUBSTITUTE TEACHER APPLICATIONS WILL BE PROCESSED WITHOUT A NATIONAL CRIMINAL HISTORY BACKGROUND CHECK.